

Administrative Charging Committee for Baltimore City

Regular Meeting Agenda

Tuesday, June 23, 2023

10am-4pm

7 E. Redwood St, 9th Floor, Baltimore, MD 21202

Attendees: (Committee Members) David Cramer, Tierra Hawkes, Raymond Kelly, Jesmond Riggins, (Staff) Caylin Young, Mariel Shutinya, Lisa Kelly, Robin Drummond, and (Guest) Nicole Porter, DOJ

A. Call to Order - Rollcall

- a. The meeting was called to order at 10:13 am by Tiera Hawkes (Chair).
- b. Roll call and introductions
 - i. Committee members
 - ii. Staff
 - iii. Guest

B. Review and Approval of Agenda

- a. Committee reviewed the June 23, 2023 Agenda
- b. Committee voted to approve the June 23, 2023 Agenda with amendments (4 yes.)

C. Staff Report

- a. Mariel Shutinya gave the report and an overview of the meeting.
 - i. Policies and statutes
 - ii. Investigations
 - iii. The Law Department is researching all jurisdictions for further discrepancies including CCBC.
- b. Administrative
 - i. Two case managers will be hired
- c. Jesmond Riggins suggested a different naming convention to include the Officer's name for BPD that would allow the ACC to review body worn camera footage and for filing a report.

D. Election of Vice Chair

- a. Kim Rogers will be sworn-in on Thursday, July 13, 2023 and the Committee will have a full membership.
 - i. Once the ACC has reached full membership, a Vice Chair will be elected.

E. Case Review

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom is has jurisdiction or any other personnel matter that affects one or more specific individuals.”

- a. Raymond Kelly made a motion to close the meeting, seconded by David Cramer.
 - b. The meeting was closed to the public at 10:29 am.
- F. Open Meeting Session opened at 3:17 pm for open discussion.
- a. Caylin Young spoke about Open Meetings voting procedures.
- G. David Cramer moved to adjourn the meeting and seconded by Jesmond Riggins at 3:22pm.
- H. Adjournment

Next ACC Meeting: Tuesday, June 27, 2023 (10 pm-5 pm)